

San Bernardino Community College District – Educational Master Planning Project
 San Bernardino Valley College (SBVC) – Kickoff Meeting with CBT
March 17, 1:00 - 2:30 PDT

Meeting Outcomes
◆ Build SBCCD – CBT relationship
◆ Hear President's vision for SBVC, and Cabinet members' priorities for next 3-5 years
◆ Familiarize everyone with the project (approach, phases, timeline, and work plan)
◆ Confirm data needs, surveys, listening sessions, and project deliverables
◆ Gain clarity on SBCCD's integrated planning approach & terminology

A G E N D A

1:00-1:20	Welcome by Interim President Scott Thayer Introductions – Cabinet and EMPC members & CBT Team
1:20-1:30	Setting the Stage for the EMP Project - President's Vision for SBVC - Current campus climate; COVID recovery update - Integrated planning as a multi-college district: SBCCD and its colleges - Status of SBCCD District Strategic Plan; Terminology
1:30-1:45	SBVC Cabinet members' priorities for next 3-5 years (2 min per person) Role clarification: EMPC and CBT Role clarification: District & CBT Liaisons; College Lead; CBT Lead
1:45-2:00	Educational Master Planning (EMP) Project Overview & CBT Approach - Transparency; engagement; communication - Project Phases, Timeline, and Work Plan (see below chart) - Project deliverables: SBVC & CHC EMPS; Alignment of District SP, EMPS, & DSO plan
2:00-2:20	Project Logistics; Focus for Rest of Spring 2022; Site Visits confirmed: 4/5-6 & 5/11-12 - Confirm Data Needs and Baselines - Confirm survey timelines (college and Program Advisory Committees' surveys) - Confirm stakeholders and format for Listening Sessions (internal; external; students)
2:20-2:30	Q and A; Closing Remarks; Adjourn

Project Phases and Timelines			March Priorities
Pre-Planning	Kickoff Meetings (Data; District; Colleges)	Dec '21 – Mar '22	-> Complete vision, mission and values statements revisions
Phase I	Discovery Phase	Dec '21 – May '22	-> Complete lists of internal & external stakeholder groups for listening sessions
Phase II	Portfolio Development & Planning Assumptions	May – Sept '22	-> Develop April 5-6 site visit schedule
Phase III	Goal-Setting & Recommendations	Oct – Nov '22	-> Complete Program Advisory Committee Members Spreadsheet
Plan Completion	Board Approval	Dec 2022	