



CITIZENS BOND OVERSIGHT COMMITTEE

San Bernardino Community College District
2019-2020 Report to the Community



Executive Summary

This report details highlights from the San Bernardino Community College District's (SBCCD) bond programs, the Citizens' Bond Oversight Committee (CBOC) member roster, CBOC meeting summaries and expenditures for the Measure M and Measure CC projects for the fiscal year ending on June 30, 2020 (FY 2019-2020).

Consistent with the requirements of Proposition 39 ("School Facilities Local Vote Act of 2000"), SBCCD Citizens' Bond Oversight Committee was appointed to oversee two voter- approved general obligation bonds:

- ▶ Measure M – \$500 million bond passed in February 2008, and
- ▶ Measure CC – \$470 million bond passed in November 2018

The committee is required to inform the public about the District's expenditure of bond proceeds by presenting an annual report to the SBCCD Board of Trustees in public session. In fulfilling this duty, the committee meets at least three times per year to review expenditure reports produced by the district to ensure that bond proceeds are:

- ▶ Expended only for the purposes set forth in the propositions, and
- ▶ Not used for any teacher or administrative salaries or other operating procedures.

Interested individuals seeking to serve as a member of the CBOC may complete an application which will be held until a vacancy occurs. Completed applications should be sent to Erika Menge via email at emenge@sbccd.edu or via regular mail to SBCCD District Support Services, 550 E. Hospitality Lane, Suite 200 San Bernardino, CA 92408. If you have questions, please call 909-388-6910. See the following link for the application: [CBOC Membership Application](#).

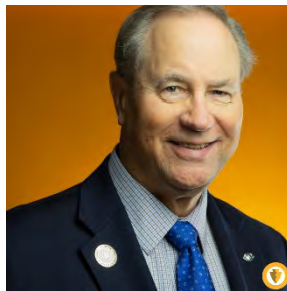
To view previous CBOC Reports to the Community, visit [here](#).



2019 – 2020 Member Roster



Betsy Starbuck, Chair
Representing a Tax Payer
Organization



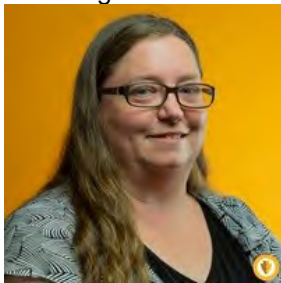
Don Averill, Vice
Chairperson – Representing
a Senior Organization



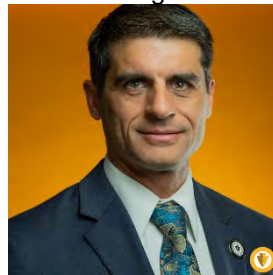
Frankie Jimenez
Representing a Business
Organization



Sam Irwin
Representing a Foundation,
Crafton Hills College



Evelyn Olive
Representing Students,
Crafton Hills College



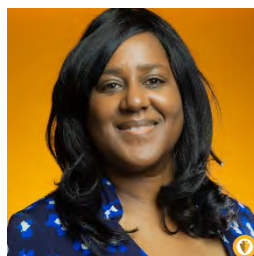
Dana Carter
Representing the
Community-at-Large



Jim Mulvihill
Representing the
Community-at-Large



Sonja Wilson
Representing the
Community-at-Large



Kristin Washington
Representing the
Community-at-Large



CBOC Meeting Summaries

The CBOC met four times in fiscal year 2019-20. Including July 29, 2019, November 19, 2019, January 27, 2020, and March 9, 2020 to discuss various bond program activities and review the internal audit report. The following will provide summaries of the meetings. To view the full meeting agendas, information and minutes, please visit the website at: http://www.sbccd.org/Facilities_Planning_and_Construction/Citizens_Bond_Oversight_Committee/Meeting_Agendas-Minutes.

Monday, July 29, 2019 – SBCCD Board Room, 114 Del Rosa Dr., San Bernardino, CA 92408

Welcome/Introductions

Committee members were advised that Betsy Starbuck had been appointed as Chair on behalf of SBCCD, given her past experience in the role. Don Averill was appointed for Vice-Chair. In accordance with the by-laws, members drew lots to determine which would serve one-year terms initially. By way of signing their names randomly on a sheet, it was determined that Evelyn Olive and Betsy Starbuck will serve initial one-year terms.



Committee Member Training by Bond Counsel David Casnocha of Stradling, Yocca, Carlson & Rauth

Bond Counsel David Casnocha of Stradling, Yocca, Carlson & Rauth provided an orientation and training. David gave a history of bond measures at SBCCD. Measures P & M were served by the former committee. It was noted that the committee is working under amended and restated bylaws for Measures CC and M. Measure CC passed November 2018 on a 55% basis which requires that SBCCD abide by Proposition 39. This includes passing a resolution, providing a project list to voters, agreeing to have annual audits; and establishing and empowering a CBOC.

Current Status of the Bond Program

Director of Facilities Planning, Emergency Management, and Construction Farrah Farzaneh shared that the State will be partially funding the estimated \$98 million SBVC Technical Building project.

Director Farzaneh announced that AECOM was awarded a contract as the Project Manager for the Bond Program at the May 16, 2019, Board meeting.

Other announcements included staff is working to get CEQA and Underground Utility Mapping underway. Director Farzaneh introduced SBCCD Project



Manager Ryan Smith for Measure CC.

See here for meeting materials: [agenda](#), [minutes](#), [CBOC Bylaws](#), and [Bond Resolution](#).

Tuesday, November 19, 2019 – SBCCD Board Room, 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92408

Sale of Bonds

Executive Vice Chancellor Jose F. Torres announced that SBCCD commenced the process of selling the bonds. Executive Vice Chancellor Torres traveled with other SBCCD staff to San Francisco to attain a current bond rating. Executive Vice Chancellor Torres reported that the District received an upgrade from Moody's to AA1, which is the second highest rating. Torres reported that there will be \$200 million tax-exempt and \$100 million taxable bonds sold.



Torres announced the refinancing of \$145 million worth of Measures P and M bonds due to low rates. It was estimated that the action will save \$14 million for the taxpayers. Torres noted that SBCCD will not receive any proceeds from this sale.

Bond Program Audit Update

Executive Vice Chancellor Torres advised that SBCCD staff pushed the audit schedule back due to the District's transition to a new financial system during 2018-19. Since the District audit and the Bond Program audit are done at the same time, the reports are not expected to be complete until January.

Measure M Expenditure Report

Members reviewed the audit report and were reminded that the \$500 million Measure M is part of their committee charge. \$270 million has been spent. \$230 million remained in the measure, however, it is not anticipated that the bonds will be issued.

Measure CC Website

Ynez D. Canela was introduced as the District's Local Business Outreach Administrator for Measure CC. Administrator Canela proceeded to demonstrate the Measure CC website and advised it will be live very soon. Canela also shared information about SBCCD's outreach efforts. The website can be found at www.sbccd.edu/MeasureCC.

A screenshot of the Measure CC website. At the top, there is a navigation bar with links for NEWS, ABOUT SBCCD, CHANCELLOR SEARCH, STUDENTS, and CAREERS, along with a search box. Below the navigation bar is a banner image featuring a woman and graduates. The main content area includes a 'WELCOME' section with a list of links: Measure CC, About Us, Project List, BP 6610, CBOC, Work With Us, Events, In the News, and Sustainability & Energy Management. To the right, there is a 'MEASURE CC' section with the tagline 'BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY' and a video player showing an 'Overview of Measure CC at Work: Build Out Concept'.

Bond Program Construction Update

Director of Facilities Planning, Emergency Management, and Construction Farrah Farzaneh introduced the AECOM program management team of Cade McMullin and Diana Johnson. AECOM provided a presentation including a review of local participation and the project priority list and schedules for both campuses. The SBVC Tech Building was noted as the first project.

AECOM updated the committee about planned construction on each campus. Activities included working with the Division of the State Architect, mapping utilities and updating campus design standards.

Draft FY 2019 Annual Report

A draft CBOC Annual Report to the Community was presented by Administrator Canela. Committee Members provided feedback for report updates.

See here for meeting materials: [agenda](#), [minutes](#), [Measure M expenditures](#), [Measure CC Program PowerPoint](#), [Measure CC Outreach Flyer](#).

Monday, January 27, 2020 - SBCCD Board Room, 550 E. Hospitality Lane, Suite 200, San Bernardino, CA 92408

Review of 2018-19 Measure M Audit Report

Chris Chitlik from Eide Bailly represented the Measure M audit report. It was reported that there were no audit adjustments or audit findings. Chris reported that the only revenue was interest. Adding that each year the bond proceeds are being spent down.

Review/Approve 2018-19 CBOC Annual Report

Administrator Canela presented the final draft of the 2018-2019 CBOC Annual Report to the Community. Members made various recommendations for edits to be presented at the following CBOC meeting.

Bond Program Construction Update

Director of Facilities Planning, Emergency Management, and Construction Farrah Farzaneh report included that the District was recognized as a Sustainability Champion by the State Chancellor's Office. This recognition was for a project outside of the bond

Procurement Participation

➔ Civil Engineering Prequalification

Total Submissions: **12**
Percentage of Local: **75%**

➔ Geotechnical Engineering Prequalification

Total Submissions: **20**
Percentage of Local: **85%**

➔ MEP/Data Prequalification

Total Submissions: **10**
Percentage of Local: **60%**

➔ A/E RFQ Prequalification

Total Submissions: **30**
Percentage of Local: **83%**

➔ Upcoming Consultant Procurements:

Commissioning – **December 2019**
Testing and Inspection – **December 2019**
Landscape – **December 2019**



**2019 Board of Governors
Energy & Sustainability Award Winner**



**Celebrating with the
California Community Colleges
Board of Governors**



projects, but it was stated that moving forward the District will continue to ensure it remains sustainability leaders with the new buildings being constructed under Measure CC. Director Farzaneh reported that the District will continue to have monthly industry events to encourage partnerships with local businesses.

See here for meeting materials: [agenda](#), [minutes](#), [approval of audit report](#), [Draft CBOC Annual Report to the Community](#), [CBOC Meeting Presentation](#).

Monday, March 9, 2020 - San Bernardino Valley College T100A, 710 S. Mt. Vernon Ave San Bernardino, CA 92408

The purpose of the March 2020 meeting was to approve the CBOC Annual Report to the Community. Members approved the presented report. Following the meeting, committee members were given a tour of the San Bernardino Valley College proposed Measure CC construction sites.

See here for meeting materials: [agenda](#), [minutes](#), [CBOC Report to the Community](#).



Measure M - Schedule of Expenditures by Project for Fiscal Year Ending June 30, 2020

Approved Measure M Bond Projects	Total Project Cost Through June 30, 2019	Costs Incurred During FY 2019-2020	Total Project Cost Through June 30, 2020
SBVC North Hall Roofing	\$ 129,513	\$ 397,815	\$ 527,328
CHC LADM Renovation	14,890,814	926,864	15,817,678
CHC Printshop Relocation	558,770	869,141	1,427,911
Building Acquisition - Highland Avenue	3,500	2,997,268	3,000,768
TOTALS	\$ 15,582,597	\$ 5,191,088	\$ 20,773,685

Measure CC - Schedule of Expenditures by Project for Fiscal Year Ending June 30, 2020

Approved Measure CC Bond Projects	Total Project Cost Through June 30, 2019	Costs Incurred During FY 2019-2020	Total Project Cost Through June 30, 2020
SBVC Technical Education Building	\$ -	\$ 4,962,192	\$ 4,962,192
SBVC Instructional & Student Services Building	-	106,850	106,850
SBVC Campus-Wide Infrastructure	-	192,013	192,013
CHC Central Complex 2 Renovation	-	91,586	91,586
CHC Campus-Wide Infrastructure	-	96,073	96,073
TOTALS	\$ -	\$ 5,448,714	\$ 5,448,714

Statement of Compliance

To the best of its ability, the Citizens Bond Oversight Committee believes that the San Bernardino Community College District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. Full text available at [https://ballotpedia.org/Article XIII A, California Constitution](https://ballotpedia.org/Article_XIII_A,_California_Constitution).

Visit www.sbccd.edu/MeasureCC for more information on the SBCCD Bond Program.

